

2018 FEB -7 AM 9:39

## Light Board Advisory Committee Meeting Minutes

Minutes of Meeting • May 30, 2017  
Selectmen's Room  
7:15 pm

Attending members: Steve Klionsky, Bob Forrester, Ralph Jones, Roy Epstein, Mark McVay,  
Travis Franck  
Absent members: Sarah Jackson

Convened 7:22PM

### I. CALL TO ORDER

### II. APPROVAL OF MINUTES OF FEBRUARY 28, 2017 MEETING

- Unanimously approved with edits and amendments

### III. UPDATE/DISCUSSION ON BL'S GENERAL MANAGER'S CONTRACT RENEWAL

- Belmont Light's General Manager's (Mr. Palmer) contract was from April 2014 through April 2017. Currently the GM is under a 90-day contract extension (through July 31) to review performance, discuss whether to renew, and, if so, negotiate a new contract. An expedited performance review of the GM is currently underway.
- Draft document titled "Agreement by General Manager on Engagement with LBAC" is introduced to the meeting by the LBAC Chair. The document's purpose is to think about how LBAC can work with BL and the GM in the future, and to consider if anything should be noted during the potential contracting phase for the GM.
- Possible criteria for GM: Lights on, no one dies, profitable, low cost relative to peers, and responsive to the Town's citizen and government input.

### IV. DISCUSSION ON COMMITTEE'S GOALS/FUNCTION GOING FORWARD

- It was discussed that LBAC has not been able to be productive in 2017 because there isn't a strong link to Belmont Light personnel. Many of the LBAC priorities, as set forth by the Light Board, require data and insight from BL.
- Committee Members agree to continue to reach out to BL to see if there can be closer collaboration on projects in the near future.

### V. UPDATE ON BL GOVERNANCE

- LBAC recognizes that BL's GM has flagged 'governance' as an important topic for LBAC to consider and offer guidance on. LBAC will continue to seek visits to peer Municipal Light Departments to learn about their governance structure(s).
- The LBAC Chair will reach out to Concord MLP to arrange a visit.

### VI. FUTURE MEETINGS

- Next meeting likely late June; date TBD and announced.

**VII. ADJOURNMENT**  
Adjourned 8:55PM